

# **GREEN LAKE COMMUNITY COUNCIL BY LAWS**

*(To be approved December 13<sup>th</sup>, 2006 Board Meeting and January 10<sup>th</sup>, 2007 General Meeting)*

## **ARTICLE I – NAME**

The name of this organization shall be the Green Lake Community Council.

## **ARTICLE II – OBJECTIVES**

Sec. (1) Purpose: The Green Lake Community Council is an independent, non-profit, non-partisan citizens' organization whose objectives shall be:

- a) to promote orderly development, upgrading, beautification and improvement of the Green Lake Community;
- b) To foster a greater sense of community among all who live, work and play here;
- c) to provide a place for information to be shared and discussed in ways that will include all members of our community;
- d) to initiate and sustain action which affects the social, educational, recreational, economic and physical betterment of the community;
- e) to provide and encourage leadership in fulfilling our objectives;
- f) to work with governmental agencies, public or private organizations, and individuals whose objectives share similar to the Council's so that their policies and actions enhance the quality of life at Green Lake;
- g) to do whatever is necessary and proper to further the objectives stated about, but not in any manner inconsistent with Section 501 (c)3 of the Internal Revenue Code of 1954.

## **ARTICLE III – NON DISCRIMINATION POLICY**

The GLCC will not discriminate against individuals or groups on the basis of race, religion, color, sex, sexual orientation, age, disability, national origin, income or political affiliation.

## **ARTICLE IV – BOUNDRIES**

The Green Lake community is the area enclosed by N. 85<sup>th</sup> St. on the north, I-5 on the east, N. 50<sup>th</sup> on the south, and Dayton Ave. on the west.

## **ARTICLE V – MEMBERSHIP**

Sec. (1) Eligibility: Membership shall be open to those persons who support the objectives in Article II, and reside within the boundaries stated in Article III.

## **ARTICLE VI – OFFICERS**

Sec. (1) Officers: The officers of the GLCC shall be a Chair, Vice-Chair, Treasurer and Secretary.

Sec. (2) Chair: The Chair shall serve as chief executive of the Board, as ex-officio member of all committees except the Nominating Committee, preside at all general meetings and board meetings, and receive and respond to all correspondences.

Sec. (3) Vice-Chair: The Vice-Chair shall perform such duties as the Chair shall direct, and in the absence of the Chair, perform such duties as the Board shall direct. The Vice-Chair automatically succeeds to the Chair position in the event of the Chair's temporary absence or inability to serve, and shall be considered by the Board to be successor to the Chair.

Sec. (4) Treasurer: The Treasurer shall maintain an accounting record of the GLCC, receive and disburse Council funds, prepare financial statements as required by the Council, Chair or, by statute.

Sec. (5) Secretary: The Secretary shall maintain the GLCC mailing list, produce and distribute meeting announcement mailers, and record a permanent file of Meeting Notes.

Sec. (6) Members at Large: Shall perform duties assigned to them by the Chairperson. This may be an elected position or board designated.

## ARTICLE VII – COMMITTEES

Sec. (1) Friends of Green Lake

Sec. (3) Audit Committee: provides an annual audit of all financial records for a report to the Board.

Sec. (2) Task Force: A special committee may be appointed by the Chair to:

- a) Review committees for recommendation of any changes for vote by the Board.
- b) Review general meetings and Board meetings (frequency, time and location) and recommend any changes requiring vote by the Board.
- c) Review of By-laws and recommend any changes for vote by the Board

## ARTICLE VIII – EXECUTIVE BOARD

Sec (1) Composition: The Executive Board shall consist of the four officers: Chair, Vice Chair, Treasurer, and Secretary.

Sec. (2) Term of Office: The Chair shall serve one two-year term, and be eligible for election to a second two-year term. The Chair shall serve not more than two consecutive terms.

Sec. (3) Meetings: The Executive Board shall meet six times per year, the second Wednesday of even numbered months, February, April, June, August, October and December, from 7:00 – 9:00 pm, or more frequently as arranged by any officer.

Sec. (4) Vacancies: The vice-chairperson automatically succeeds to the position of chairperson in the event of a vacancy. Other vacancies occurring in the Executive Board by reason of resignation of an elected or appointed member must be filled until the next Annual Meeting by the chairperson and confirmed by the Executive Board. Three consecutive unexcused absences from a Board Meeting of a member may be a basis for replacement as decided by vote of the board.

Sec. (5) Authority: Authority to act in behalf of the GLCC between public meetings shall reside with the Executive Board.

Sec. (6) Indemnification of Officers: Each officer now or hereafter, his or her respective heirs, executors and personal representatives serving the corporation, shall be indemnified by this corporation against expenses actually and necessarily incurred by him or her in connection with the defense of any action, suit or proceeding in which he or she is made a party by reason of being or having been and officer. *Exception*: In relation to matters as to which the officer shall be adjudged in such action, suit or

proceeding to be liable for negligence or misconduct in the performance of duties. Such indemnification shall not be deemed exclusive of any other rights to which such party may be entitled under any bylaw, agreement, or otherwise.

## **ARTICLE IX – GENERAL MEETINGS**

Sec. (1) GLCC General Meetings: There shall be a meeting of the general membership the second Wednesday of odd numbered months, January, March, May, July, September and November, from 7:00 – 9:00 pm. Additional meetings may be called at the discretion of the Board, or upon written petition of at least 15 general members. All meetings shall be held at the Hearthstone, unless otherwise located with at least 10 days notification.

Sec. (2) Funding: Special interest groups may be eligible to receive up to \$1,000 in any one year, \$2,000 maximum for any one issue every five years. Such groups must raise \$200 themselves for every \$1.00 donated by the GLCC for every request of \$400.00. (The appropriate amount for a general mailing). A vote by the board with three-fourths majority in favor of authorizing the requested funds is necessary before a vote of the general membership can occur. Upon a favorable vote by a two-thirds majority of the general membership present at a scheduled meeting (providing the other conditions of this paragraph are met) the GLCC can release the funds. *The purpose of this paragraph is to protect the treasury from a single issue in which affected residents join the GLCC and shortly thereafter vote to deplete the Community Council treasury. By requiring Board approval long-term Community Council members provide a balance to this new issue.*

## **ARTICLE X – NOMINATIONS**

Sec. (1) Nominating Committee: The Nominating Committee shall be formed by asking for volunteers at the May general meeting and it shall consist of at least three persons. If volunteers are not obtained the Chairperson will appoint a nominating committee which may also be a single person.

Sec. (2) Report of Nominating Committee and Nominations from the Floor: The report of the Nominating Committee shall list at least one nominee, if possible, for each position. All nominees shall be voting members of the council. The public report of the Nominating Committee shall be made at least ten (10) days prior to the July meeting immediately following the presentation of the report at the April meeting, nominations may be made from the floor by any voting member, provided the consent of the nominees shall have been secured, and the nominee is a voting member of the Council.

Sec. (3) Elections: The election of each officer shall be by vote. A majority vote shall be necessary to elect.

## **ARTICLE XI – AMENDMENTS**

Amendments: These by-laws may be amended by a two-thirds majority vote at a scheduled membership meeting, provided public notice has been given to the Membership at least fifteen days in advance. Once every two (2) years the chairperson or a member appointed by the chair shall review the Bylaws. A special meeting of the board shall be called to review the proposed changes. A quorum of eight must be present and with a 2/3rd majority approval by Board members, the changes shall be presented the the general membership for vote as described in this section.